

## **St. Luke Summer Program Information**

June – August 2022

### **Program Description:**

This program provides children ages 3 to 10 years old the opportunity to meet new friends and enhance their social, physical, and intellectual well-being through various activities. Our programs are centered around movement, discovery, and “hands on” activities that are essential elements for learning in younger children.

\*Our “Learn and play – Kindergarten” program follows an age appropriate schedule, and has a balance between active involvements, free play periods, and structured activities. Some activities include arts and crafts, group games, music, and more! Children will be grouped according to their age.

\*Our “Elementary” program is for children entering 1<sup>st</sup> grade up to the 5<sup>th</sup> Grade. Young students will focus their day on science experiments, hands-on learning, team building games, and academic enrichment. They will also play outside and be introduced to key skills in a variety of team/individual sports. They will learn rules, sportsmanship, self-control, etc. Groups will be split into first and second graders together and third through fifth graders together.

\*Check out our “Helping Hands” program for teens who are ages 16 and 17. This program is designed to give older children a sense of responsibility, as they learn leadership skills through this counselor in training program. They will help the teachers throughout the day with various tasks, as they will get to enjoy their summer assisting younger campers. Check out our website for more information ([www.stluketdixhills.org/summer-program](http://www.stluketdixhills.org/summer-program))

### **Summer Schedule:**

Week 1: June 27<sup>th</sup>- July 1<sup>st</sup>

Week 2: July 5<sup>th</sup>- July 8<sup>th</sup>

Week 3: July 11<sup>th</sup>– July 15<sup>th</sup>

Week 4: July 18<sup>th</sup> – July 22<sup>nd</sup>

Week 5: July 25<sup>th</sup> – July 29<sup>th</sup>

Week 6: August 1<sup>st</sup> – August 5<sup>th</sup>

## **Program Times:**

- 9:30am- 12:30pm or 9:30am – 2:30pm (*\*Before care is offered starting at 8:30am*)

## **Tuition Rates:**

***\*\*See registration information sheet\*\****

## **Sample Schedule:**

9:30am- Welcome- Meet in classroom- free play

9:45am- Art

10:15am- Music

10:45am- Snack Break

11:00am- Gym and games

11:30am- Playground/water play

12:00pm- S.T.E.A.M (Science, Technology, Engineering, Art, Math)

12:25pm – Clean up

12:30pm – Dismissal, Start of Lunch Bunch

## **Summer Program Weekly Mini Themes:**

**Overall summer program theme:** *“Under the Sea”- Come jump in at St. Luke: Where we will dive deeper into God’s love!*

### **Weekly Sub-Themes:**

Week 1: *Types of Fish*

Week 2: *The Ocean Floor*

Week 3: *Sea Creatures*

Week 4: *Under the Sea Activities*

Week 5: *On the Beach*

Week 6: *God’s love for us*

## **Summer Program Highlights:**

- Bounce Castle/Water Slide (*Every Wednesday and Thursday is water day!*)
- Afternoon Enrichment classes
- Water Experiments and more!

## **General Information:**

- Children are placed in groups according to their age. The groups we have are according to what children have completed:
  - “Learn and Play” (Children entering preschool in September, \*only with prior school/daycare experience)
  - “Preschool Group” (Children who have completed preschool)
  - “Pre-K Group” (Children who have completed Pre-K)
  - “K-1 Group” (Children who have completed Kindergarten & 1<sup>st</sup> grade)
  - “2<sup>nd</sup>-5<sup>th</sup> Grade Group” (Children who have completed 2<sup>nd</sup> grade up through 5<sup>th</sup> grade)
  
- The ratios for each group are as follows:
  - “Learn and Play” – Up to 12 children in 1 group with 1 head teacher and 2 assistant teachers
  - “Preschool Group” – Up to 18 children in 1 group with 1 head teacher and 2 assistant teachers
  - “Pre-K Group” – Up to 20 children in 1 group with 1 head teacher and 2 assistant teachers
  - “K-1 Group” – Up to 18 children in 1 group with 1 head teacher and 1 assistant teacher
  - “2<sup>nd</sup>- 5<sup>th</sup> Grade Group” – Up to 20 children in 1 group with 1 head teacher and 1 assistant teacher
  
- Children will receive a peanut-free snack and drink during the hours of 9:30am-12:30pm. Children who are staying until 2:30pm will bring their own lunch each day.
  
- \*Due to Covid, our camp will be primarily outdoors. The children will only have art and snack in the classroom along with drop off and pick up. They will be outside at different stations most of the day. Therefore, please apply sunscreen to your child before they come to camp.

## **A COVID-19 Update and Precautions:**

St. Luke has always strived to provide an excellent and safe environment for our campers. Our focus is on building relationships and allowing our children to have fun, while growing socially, physically, and intellectually. With health and safety being our #1 priority, we are following all CDC guidelines this summer along with precautions put in place by NYS OCFS. In addition, the guidelines from the state and the governor's office will also determine any modifications to the guidelines moving forward.

### **St. Luke Summer Program Safety Plan-2022**

*"I sought the Lord, and he answered me, and delivered me from all my fears."  
-Psalm 34:4*

### **Introduction and Message from St. Luke:**

As the Coronavirus (Covid-19) lingers on, St. Luke Preschool and Early Childhood Center is implementing new procedures and protocols to our camp structure for the summer of 2022. With all the adaptations and accommodations, we are applying, we feel very secure that we will be providing our St. Luke staff, campers, and families with a safe and healthy environment which remains our number one priority. We ask that our St. Luke families remain positive, patient, and flexible as we navigate a return to camp under new conditions.

We feel that the plans we are implementing and putting into practice are in the best interest of all involved.

### **Quality Assurance:**

The responsibility of ensuring adherence to all Covid-19 related policies and procedures will reside with Director Jackie Flynn and Administrative Assistant Olivia Sabatino. Compliance inspections/reviews will be performed daily. All staff will be informed of any compliance issues that need to be corrected.

### **Social Distancing Strategies:**

Only St. Luke Summer staff and essential personnel will be allowed in the Education Building. Parents/Guardians will not be admitted in the Education Building during camp hours. Parents needing to enter the preschool will be

required to make an appointment before entering the building and undergo screening. Payments for camp tuition can be mailed in or dropped off in the tuition box just outside the main entrance door to the education building.

All groups will remain separate for the entirety of the camp day. Each group of campers will be in separate rooms and teachers will be responsible for ensuring that children from different groups do not co-mingle in any common areas, such as hallways.

A camp schedule has been put in place to prevent more than one class in an area at one time. Travel with groups will be socially distanced as well. Reminder distance markers are placed throughout the education building and at the arrival and dismissal entrances to ensure social distancing.

### **Face Masks:**

The CDC states that Covid-19 can be spread by people who do not have symptoms and do not know that they are infected. Therefore, it is important to wear face coverings in public settings and practice social distancing. As of now, all St. Luke camp staff and children ages 5 and above are required to wear a face covering when they are in the presence of their campers or other employees. St. Luke will provide additional face masks for those in need of one. When outside and socially distant, campers can take off their masks.

Campers who are ages 3 and 4 at this time are not required to wear a face covering but may do so upon the request of their parent/guardian. If this is the wish of a camper's parent for their child to wear a face mask, we will need written permission from the parent and the student will be required to be able to put on and remove their face covering without help from others.

### **Classroom Regulations:**

All classrooms will be equipped with clear acrylic tabletop protection barriers or dividers as an extra measure to help reduce the spread of the virus. These dividers should help prevent the spread of respiratory droplets while they are speaking, working, and eating snack and lunch at the tables.

All classrooms will be disinfected and sanitized using cleaning misters in the morning prior to class and at the end of the day. All tables, doorknobs, and classroom bathrooms will also be disinfected throughout the day.

### **Camp Staff Clearance to Work and Attend St. Luke:**

All St. Luke camp staff will always also be asked to practice social distancing and wear a face covering as per NYS recommendations. They will also do a daily health screening each morning by answering basic health questions and taking their temperatures. All staff will be cleared by NYS to work at our camp.

### **Arrival and Dismissal:**

All camp groups will be assigned separate entrances for each classroom. Your child's classroom and a map of the entrances assigned to your child will be emailed to you as the start of camp gets closer. Social distancing markers will be in place as a reminder to maintain physical distance from one another. In the one case of two classes sharing one entrance, distance markers will be in place to keep the children and families socially distant. Families will be required to wait in their designated waiting area until teachers call one family at a time for screening (questions and temperature check.). Arrival time will also be extended from 9:15am to 9:30 am. Reminder: Parents will not be allowed beyond the drop off point assigned for each group. Teachers will be prepared to handle separation issues when presented. Parents arriving to drop off their child after the 9:15am – 9:30am window will be asked to ring the bell at the top entrance so someone can meet you at the entrance and screen the family member and student. Please allow for extra time during this screening process.

Dismissal will take place at the assigned classroom entrances between 12:30-12:45pm and 2:30pm and 2:45pm. We ask our families to limit the number of people picking up children to one. Once the child has been picked up at dismissal time, we ask the families to exit the school grounds as quickly as possible to discourage non-distancing practices. Families will not be permitted to congregate on the hill, front lawn or in the parking lots. Families arriving after the final dismissal of 2:45 pm will need to ring the preschool bell to arrange for pick up.

## Screening:

Daily health checks, including non-contact temperature measurement on the forehead or wrist, a verbal Covid-19 health screening and a visual inspection for signs of illness will take place for all children, faculty, staff, and parents/guardians upon morning arrival. The CDC states that using a non-contact temperature measurement device may help reduce the risk of spreading Covid-19 infections. All persons visiting St. Luke will also complete a Covid-19 attestation form that will be kept on file in the preschool office. Anyone experiencing symptoms of the coronavirus will not be permitted to enter the school building.

These symptoms include:

- Fever over 100 degrees F
  - Difficulty breathing
  - Persistent Cough
- Loss of taste or smell
- Frequent nasal discharge
- Vomiting or diarrhea
- Shortness of breath
  - Chills
  - Sore throat
- Muscle aches

Symptoms usually occur 2-3 days after a person has been infected.

If St. Luke Summer Program learns that a faculty member or student has tested positive for COVID-19, we will immediately consult our guidelines and notify the CDC, DOH and OCFS to discuss the appropriate management of potential exposure to staff and students and determine appropriate steps to be taken by St.

Luke Summer Program.

Parents must be on alert for signs of illness in their children and must keep them home when they are sick. St. Luke has the right to deny the child's attendance for the day or the days thereafter if the student appears sick. Clearance from a doctor will be expected upon the student's return. Parents and children will have their hands sanitized at the arrival check in location prior to having a temperature reading taken. Teachers will then bring the children to the classroom and have them wash their hands for the first time of the day at school.

Screening responses and temperature checks will be documented daily.

## **Students or Employees who Become Sick at Camp:**

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The American Academy of Pediatrics states that “although many questions remain, the preponderance of evidence indicates that children and adolescents are less likely to be symptomatic and less likely to have severe disease resulting from Covid-19 infection. In addition, children may be less likely to become infected and spread infection.”

### **If a student becomes ill while at camp:**

St. Luke will provide an isolated space for the ill student to rest while waiting for the arrival of parent/guardian. This space will be designed with the intent to keep the child comfortable during isolation.

St. Luke will contact the student’s parent/guardian to pick up the student as quickly as possible and the student will be monitored while waiting to be picked up. Please have a plan in place prior to camp starting in case it is necessary for you to pick up your child.

The parent/guardian will meet staff and child at the main entrance of the education building and not be allowed in the building when picking up.

Sick children and staff will not be allowed to return to school until they have met the criteria to discontinue home isolation. Those with a fever will not be allowed to return to school for 72 hours, they must be fever free without the aid of medication and we will need written clearance from a doctor.

If it is found that a child or member of a child’s family has the Coronavirus, the school will contact the CDC, the Suffolk County Dept. of Health (SDOH) at 631-854-0000 and the NYS DOH COVID-19 hotline @ 1-888-364-3065 for guidance and instruction.

Measures taken after calls to these agencies may be:

Shutting down the entire school or a classroom for 24 hours while the health department investigates and sets forth a plan.

During this time, the building will be disinfected and sanitized in accordance with guidelines from the CDC and NYS DOH with approved cleaners.

Additional closure of the school beyond the 24 hours may be made by the CDC and DOH on a case-by-case basis.

### **Hand Hygiene and Respiratory Etiquette:**

“Hand hygiene is an important part of the U.S. response to the international emergence of COVID-19. Practicing hand hygiene, which includes the use of alcohol-based hand rub or hand washing, is a simple yet effective way to prevent the spread of pathogens and infections in healthcare settings. CDC recommendations reflect this important role.” (CDC)

Camp staff will wash hands with soap and water for at least 20 seconds and will assist children in doing the same. Alcohol-based hand sanitizers will be available in each classroom and at arrival and dismissal entrances. Students will be supervised if they use hand sanitizer to prevent ingestion. Children under the age of 2 are regulated against using hand sanitizer. Posters describing correct hand washing steps will be posted by each school sink.

All students and staff will engage in hand hygiene at the following times:

- Arrival and dismissal time and after snack.
- Before and after preparing food and/or drinks.
  - After using the toilet.
  - After encountering bodily fluid.
    - After playing outdoors.
    - After handling garbage.

To ensure that proper hand hygiene is enforced, St. Luke camp staff will:

- Teach and reinforce the washing of hands among children and staff.
- Provide frequent hand washing and advise students and staff to avoid touching their face.
  - Have adequate supplies available throughout the building (restrooms, classrooms, building entrances, etc.) to support healthy hygiene behaviors, including soap, hand sanitizer with at least 60 % alcohol, tissues, and no-touch trash cans.
- Children will be instructed in the proper way to catch a cough or sneeze in their elbow or shirt sleeve.

### **Recommendations for Cleaning, Disinfecting and Sanitizing:**

The following will be disinfected at least daily:

All classrooms will be disinfected and sanitized using cleaning misters in the morning prior to class and at the end of the day.

The playground will also be disinfected and sanitized after use by each class with our mister and on-site generated electrolyzed water.

All high traffic, high touch areas, such as doorknobs and handrails, will be cleaned and disinfected throughout the day.

All shared items will be cleaned and disinfected in between use. Staff will not share toys and other supplies with other classrooms unless they are washed and sanitized.

Any toys and objects that cannot be cleaned and disinfected easily (stuffed animals, fabrics, etc.) will be stored away and may not be used this camp year.

Children's books and other paper-based materials such as mail and envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfecting other than the daily treatment with our misters.

In addition, St. Luke Summer Program will continue to have a nightly cleaning crew in the Education Building.

### **Playground and Outside Schedules:**

St. Luke has a camp schedule in place for use of the playground to ensure that no two classes will be sharing the playground or any other outdoor areas.

Our summer program will mostly take place outside on the beautiful grounds of St. Luke. The playground, including the climbing structures and equipment, will be disinfected, and sanitized in between being used by different groups.

### **Morning Care:**

St. Luke Summer Program will operate its morning care for summer 2022.

All staff will be required to wear a face covering. Students will be screened for Covid-19 by having their temperatures taken and undergo a daily health check at drop off. Please use the Education Building main entrance for morning care drop off. Morning care activities will be limited, and we will do our best to follow social distancing procedures. We will offer tabletop activities and story time.

**Clearance to Work at and Attend School:**

If camp staff, children, or anyone else have been in close contact with someone who tested positive for COVID -19, they must be medically cleared to return to work/school by their doctor and /or according to CDC guidelines.

**In Closing:**

Our safety plan is in place and we hope everyone does their part to help keep the procedural measures we have in place, thus helping to keep our St. Luke community safe and healthy.